



Employment Opportunity

Background

The Infectious Diseases Institute (IDI) is a Ugandan not-for-profit organization whose mission is to strengthen health systems in Africa, with strong emphasis on infectious diseases, through research and capacity development. IDI has six operational areas through which it works to achieve its mission: Prevention, Care and Treatment; Training, Research, Laboratory services (including the CAP-certified IDI Core Lab & Translational Lab), Global Health Security and Health System Strengthening.

Program for Accelerated Control of TB in Karamoja (PACT-Karamoja) is a five-year USAID funded Activity (2020–2025) that aims to increase TB case detection and treatment success rates through health system strengthening in all districts of North Eastern sub-region of Uganda. In collaboration with key stakeholders in the region, PACT-Karamoja project provides technical assistance to district health teams to deliver high impact and innovative interventions that are in line with current national and global TB guidelines in Karamoja region. USAID PACT-Karamoja focuses on regional, district and community structures for the management of drug susceptible TB, drug resistant TB and TB preventive services in the districts of Abim, Amudat, Kaabong, Karenga, Kotido, Moroto, Nabilatuk, Nakapiripirit and Napak.

In order to contribute to achievement of the above objectives, IDI wishes to recruit a motivated and competent individual for the position of Project Director as indicated to fill the vacancy below:

Job Title	: Project Director
Vacancy Code	: PDHSSX001
Classification	: Full time
Reporting	: Principal TB Services Advisor – HSS and USAID AOR
Duty Station	: IDI Moroto Regional Office

General Summary

To enhance leadership and technical capacity of the TB program at subnational and district level to effectively guide and manage the implementation of TB control activities.

The PD will have the overall responsibility of leading, managing and reporting for project activities. S/he will be responsible for making key decisions and solving problems in short timeframes while ensuring operational and project quality and integrity. S/he will serve as the project' main point of contact with USAID on routine and strategic matters. S/he will also ensure effective organizational management and communication with government officials at all levels, international partners and agencies.



Role & Responsibilities

Technical Support to the Project and Sub-grantees

- Provide technical and project management leadership and strategic direction to ensure programmatic and financial integrity of the project and to achieve rapid and sustained objectives and targets
- Mentor, support, supervise and manage a team of highly qualified technical staff and align their efforts to ensure rapid and sustainable results
- Ensure compliance with the terms of the award and with USAID Operational policies and regulations.
- Develop and maintain strong working relationships with USAID, Ministry of Health as well as other sub-grantees.
- Represent USAID IDI PACT-Karamoja Activity during donors and other key stakeholders' forums.
- Lead USAID IDI PACT-Karamoja annual work planning processes in close collaboration with USAID, Ministry of Health's National TB and Leprosy Division, key stakeholders and the project team.
- Oversee the work of the subgrantees to ensure that agreed targets and objectives are achieved in a timely manner.

Operational Research

- Work closely with the operational research team to prioritize operational research topics relevant to improved TB response in the region for implementation, documentation and dissemination of lessons learned in key forums at national, regional and international levels.

Monitoring Evaluation and Learning

- Work with M&E Learning team to monitor performance of the PACT-Karamoja Activity against the approved AMELP
- Oversee the preparation of quality PACT- Karamoja progress reports, timely submission to USAID and dissemination.

Administration

- Work with finance team to develop and track project budgets.
- Review and approve activities and expenditures as will be determined by the project and USAID priorities.

Desirable Skills & Qualities

- Demonstrated experience and knowledge in establishing project systems and overseeing project start-up and close-out
- Experience hiring and supervising personnel and ensuring they acquire the necessary training and skills to meet evolving project needs



- Excellent diplomacy skills and a proven ability to establish and maintain interpersonal and professional relationships with USAID, the Ministry of Health's National TB and Leprosy Program and representatives from other key stakeholders such as NGOs.
- In-depth knowledge of USAID projects, regulations, compliance and reporting requirements
- Demonstrated outstanding leadership, strategic thinking, organizational, team-building, and representational skills
- Excellent verbal, written interpersonal and presentation skills in English

Educational requirements:

- A Bachelor's Degree in a health-related field, e.g., medicine, human nutrition, and a Master's Degree in a Health-related field preferably Public Health.
- At least five years' work experience within a government institution/NGO with proven ability to coordinate activities of different stakeholders at a national level.
- Excellent grasp of TB, TB/ HIV, MDR TB performance improvement methodologies.

Candidates that meet the above criteria and have what it takes to excel in this position should send their CVs, including details of email address, present position, current remuneration, Certificate/testimonials and address of three (3) Referees plus telephone contact to the stipulated email address not later than **3rd December 2021**. Please follow this link <https://idi.mak.ac.ug/hrms> to apply for the position above.

Key Notes:

1. *IDI is an equal opportunity employer and does not charge a recruitment fee or any other fees at any stage of the recruitment process.*
2. *Internal candidates who meet the required specifications and have worked with IDI for a period of at least one year will be given priority.*
3. *Make sure that your application letter, CV and certificates are attached as one PDF document.*
4. *Indicate the Vacancy Code as the subject line of your email.*
5. *Please note that if you DO NOT indicate the vacancy code as instructed above, your application will not be considered.*
6. *Any form of canvassing will lead to automatic disqualification.*
7. *Only shortlisted candidates will be contacted.*

The Senior Human Resource Manager**Infectious Diseases Institute — IDI Knowledge Centre, Makerere University Main Campus****College of Health Sciences, Makerere University****P.O. Box 22418, Kampala, Uganda**